# Quick guide to adding a shortcut link to MindWell for users of Emis

Adding a shortcut to your Windows Start button

Shortcuts to websites can be added to both the Windows desktop and the Start button. The advantage of the Start button is that it is available without having to minimise any programs that might be obscuring the desktop.

1. Launch Internet Explorer and go to the website: www.mindwell-leeds.org.uk
2. Click the Tools menu in Internet Explorer and '**Add site to Start men**u'
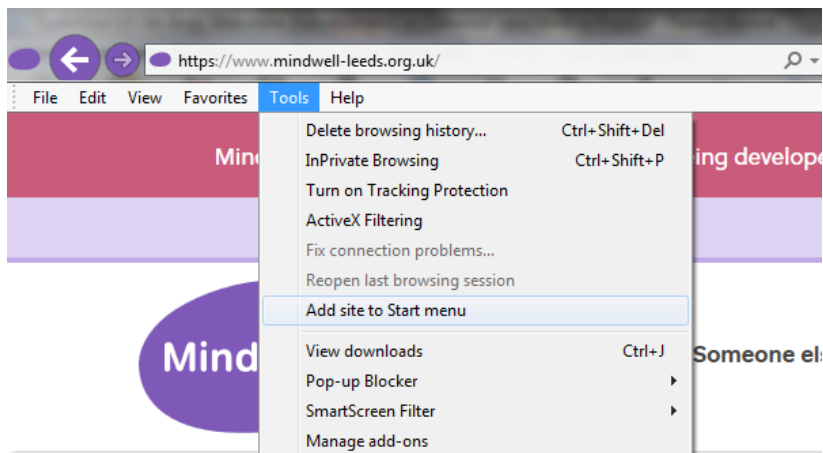
The website can then be accessed via the Windows Start button. You will need to repeat this for each person.